

TAMMI MILLER

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SUMMARY OF QUALIFICATIONS

- Approximately 4.5 years of experience in the finance field, with sound knowledge of banking and securities practices, laws, and regulations.
- A demonstrated ability to work in a fast-paced environment while completing multiple tasks simultaneously.
- A demonstrated ability to professionally communicate with international colleagues within a multinational firm.

CERTIFICATIONS/ LICENCES/ DESIGNATIONS:

- ICA International Diploma – Governance, Risk, and Compliance – In progress
- ICA International Diploma: Anti-Money Laundering and Combatting the Financing of Terrorism- 12/2017
- Series 7 - 12/2016

SUMMARY OF SKILLS:

- Sound proficiency of data analysis software in MS Excel
- Research & Analytical Skills
- Project Management
- Organisational Skills
- Sound proficiency in MS Office Suite

EXTRA-CURRICULAR ACTIVITIES:

- Member of Toastmasters Club 7178 Bahamas
- Financial Literacy Blogger for The Island Queen Guide

WORK EXPERIENCE

The Securities Commission of the Bahamas

Senior Officer, Policy and Compliance (04/2017- Present)

- Member of Risk Based Supervision Team – Implementation Stages
- Member of Cryptocurrency Working Group
- Prepare internal reports and external research papers
 - Prepared reports on Fintech, Public Issuers, and Hearing Panels, etc.
 - Assisted with completion of the Business Capital Rules, 2018
 - Reviewed World Bank's Ease of Doing Business 2017 Report, and assisted with recommendations
- Prepare internal and external presentations
- Secretary of Social Committee

Officer, Policy and Compliance (04/2016 – 04/2017)

- Revised Standard Operating Procedures for each department
- Prepared and review internal and external compliance-based presentations
- Assisted with the building of an internal compliance culture through the implementation of various programs
- Drafted consultation papers for Crowdfunding and SME Financing

CIBC First Caribbean Int'l Bank

Customer Service Representative (11/2015 – 03/2016)

Cititrust Bahamas Ltd.

Operations Support Clerk (02/2014 – 11/2014)

RBC Royal Bank (Bahamas) Ltd.

Customer Service Representative (06/2012-02/2014)

EDUCATION

Masters of Business Administration

Beijing Normal University, Beijing China (07/2015)

- Topics covered include Managerial Statistics, Managerial Economics, Developmental Finance, Emerging Market Economies, World Trade Organization, and Foreign Direct Investments.

Bachelors of Business Administration in Banking and Finance w/ Foreign Language (Spanish)

The College of the Bahamas, Nassau Bahamas (05/2014)

- The Bahamas Institute of Financial Services Award
- The Outstanding Achievement Award

High School Diploma

Aquinas College (06/2010)

- Most Outstanding in Spanish, Economics, and Accounts
- 9 BGCSEs